



LEZIATE & ASHWICKEN PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF LEZIATE PARISH COUNCIL HELD ON FRIDAY 19th MAY 2023 FROM 7.30PM AT THE VILLAGE HALL.

PRESENT: Cllr Jason Ess (JE) – Chair. Cllrs. Adrian Bramwell (AB), & G Mathias (GM)
Borough Councillor Michael de Whalley (MdW) & the Parish Clerk (CB)
One member of the public present.

1. **ELECTION OF CHAIRMAN** – AB proposed JE which was seconded by GM. JE elected as Chairman.
2. **ELECTION OF VICE CHAIRMAN** – Due to the small committee, it was decided not to elect a Vice Chairman.
3. **CO-OPTION** - Michael de Whalley was co-opted onto the parish council, proposed by AB, seconded by CM and all in favour.
4. **The declarations of interest were witnessed by the clerk and the Register of Interest and Election spending for the 3 councillors from the uncontested election were received.**
5. **WELCOME TO ALL FROM THE CHAIRMAN**
6. **PARISHIONERS 15 MINUTE FORUM:**
None
7. **a. APOLOGIES FOR ABSENCE –**
Cllrs Moriarty and Anota
b. COUNCILLORS DECLARATIONS OF INTEREST -
None
8. **Approval of the circulated minutes from the Annual Parish Council meeting held on the 9th of May 2022, and the Parish Council meeting on the 13th of March 2023.**
Proposed GM, seconded AB and all in favour who attended both meetings.
9. **MATTERS ARISING:**
9.1 Leziate Lake development – as discussed at the earlier Annual Parish Meeting
9.2 Ashwicken Lakes: as discussed at the earlier Annual Parish Meeting
- 10 **PLANNING:** to consider: -
10.1 Applications - None
10.2 Decisions – None
10.3 Enforcements – no new reports
GM raised concerns regarding the amount of development off the B1145 at MG. No recent planning applications had been received and the work could be within permitted build.

11. REPORTS FROM BOROUGH/COUNTY COUNCILLORS:

Cllr de Whalley -

First full council meeting held last night following the recent elections with the Independents working with the Green Party and the Liberal Democrats to form the administration.

Cllr Moriarty is now the deputy leader.

Funding is required for biodiversity and climate change projects. The Local Plan remains a key project and we need to keep updated, it is thought consultation will take place in the summer. 2 funding opportunities are closing shortly including the Rural funding and details of this will be sent to the clerk. The next round of CIL funding is due from 1st of July 2023 and requires:

1. Community Support
2. Quick turnaround of project timings
3. Matched funding up to 40%

12. Correspondence/Communications – items for the next edition of The Voice requested by the clerk.

13. Reports and updates from Parish Councillors and Clerk:

13.1 Road Management – SAM & Speedwatch – JE reported that due to lack of support the Speedwatch equipment has been returned to the police.

13.2 Village Hall – JE advised that quotes had been received including work on our noticeboards and fencing along with a defibrillator.

13.3 Both play areas are looking good and clerk to arrange the annual inspection.

ACTION CB

13.4 Bus Shelters – GM reported vandalism on the Bawsey shelter on the B1145 and this to be cleaned up with a cleaner to be appointed.

13.5 Fen & Brand's Wood – nothing to report

13.6 Footpaths – AB reported that footpath 29 is still requiring attention and clerk to send link to the NCC reporting page.

ACTION CB

13.7 Reporting of any potholes/verges etc., to the NCC website page.

13.8 Clerk update – May has been a really busy month with elections, year end and AGAR's and will be glad to see the end of the month.

14. FINANCE:

14.1 Bank Reconciliation, payments, bank statements & payments/receipts for April proposed by AB, seconded GM and all in favour.

14.2 Payments for May (to date) approved by AB, seconded GM, and all in favour.

14.3 To review and sign the AGAR:

Certificate of Exemption

Section 1 Annual Governance Statement

Section 2 Accounting Statement

Proposed GM, seconded AB and all in favour.

The internal auditor report was well received along with the variance report.

14.4 To propose the adoption of the eligibility for the General Power of Competence.

Proposed JE, seconded MdW and all in favour.

15. ITEMS FOR THE NEXT AGENDA – please advise the clerk 7 days before the next date

16. The next Meeting will start at 7.00pm on the 10th of July 2023 with the Annual Parish Meeting, followed by the Annual Parish Council Meeting at the Village Hall.

Payments for approval April 2023:

Name	Reason	Amount £
C Boyden	Salary	252.16
C Boyden	Expenses	25.00
HMRC	PAYE	164.00
Village Hall	April payment	16.00
P Jones	Grounds Maintenance	163.43
Internal drainage Board	drainage	4.30

Payments for approval May 2023:

Name	Reason	Amount £
C Boyden	Salary	252.16
C Boyden	Expenses	34.90
HMRC	PAYE	164.00
Village Hall	April payment	16.00
Zurich	Annual insurance	460.12
Ewing Accounts	Annual invoice	138.00
Jo Raby	Internal Audit	50.00

The meeting closed at 20.20.

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Signature

Date