

LEZIATE PARISH COUNCIL

Clerk: Caroline Boyden

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Chair: Andrew Parker

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF LEZIATE PARISH COUNCIL HELD ON TUESDAY 4TH MAY 2021 FROM 7.30PM VIA REMOTE ACCESS.

PRESENT: Cllr Andy Parker (AP) (Chair), Cllr. Adrian Bramwell (AB), Cllr Andy Blatch (ABL), Cllr Graham Mathias (GM), Cllr Jason Ess (JE), Cllr Jon Large (JL), Cllr Stuart Dickerson and Caroline Boyden (CB) Clerk.

Borough Cllr Manning and 2 members of the public.

1. ELECTION OF CHAIR:

Cllr Parker was proposed by ABL, seconded by GM and unanimously approved.

2. ELECTION OF VICE-CHAIR:

Cllr Ess was proposed by AB, seconded by JL and unanimously approved.

3. To witness signing of the Declaration of Office by Chair and Vice-Chair – both signatures were witnessed and shown to the camera.

4. 4.1 APOLOGIES FOR ABSENCE – Cllr de Whalley

4.2 COUNCILLORS DECLARATIONS OF INTEREST – none

5. Approval of the circulated Minutes from the last Annual Council Meeting held on the 15th of May 2019:

Proposed JE, seconded AB and approved by those present at that meeting.

6. REPORTS FROM BOROUGH/COUNTY COUNCILLORS:

6.1 Cllr Manning – paid tribute to the hard work and commitment from all the officers at Borough during the Covid restrictions. In his opinion the Ashwicken wellness centre planning application will be with us for a long time and could go into next year before any decision is made.

6.2 AP raised the lack of commitment from our current County Councillor and the fact that he has not responded to any emails, tele calls, letters and no response from CC or the Monitoring Officer either.

5.2 The application for a Carport/Store and fencing at Donard Lodge, Brow of the Hill was discussed, and no objections were raised.

7. 7.1 To review and approve the Annual Governance Statement and Certificate of Exemption:

The clerk had sent out the AGAR documents prior to the meeting including the internal auditor report which was excellent. The certificate of exemption and AGAR was proposed by JL and seconded by AB for approval and unanimously accepted. Clerk to continue the process.

ACTION CB

7.2 To review and approve the Qtr. 4 review / year end:

Acceptance proposed by JE and seconded by AB. Unanimously approved.

8. TO REVIEW AND APPROVE THE FOLLOWING DOCUMENTS:

- 8.1 Standing orders** – proposed acceptance GM, seconded JL and approved.
- 8.2 Financial Regulations** – proposed acceptance AB, seconded JE and approved.
- 8.3 Risk Assessments** – proposed acceptance AB, seconded GM and approved

9. 9.1 Approval of the minutes from the meeting held on the 6th of April 2012:

Proposed GM, seconded JL and approved.

9.2 Report on the Anti-social behaviour meeting:

JE gave an update on this meeting that was attended by 4 police officers including 2 beat officers and the replacement for Lee. 3 main issues were discussed:

- a.** Sailing Club – advised that the full planning application is due to be forwarded asap and JE advised that it was highly unlikely for this to commence before the autumn, due to the backlog and staff shortages in planning. Chicken manure will be put on the site again including the beach area to discourage people swimming to the island. The issue of contamination was raised. The owner is engaging with the police and appears to be onboard.
- b.** Bawsey Park – additional parking was going ahead but, at the time, Sandy Lane had not been closed. Appears that the owner is taking more control of the lane and looking to put additional parking on the site. The Park Rangers had been given additional training and lifesaving equipment had been installed. Now actively encouraging anglers as they could discourage anti-social behaviour.
- c.** Off Road Bikes – there was an all-day patrol set up but unfortunately on a Saturday not Sunday. Joint county efforts are working well with the sharing of equipment including quad bikes and 9 bikes had been seized from Thetford forest recently. We will be invited to all future meetings.

GM asked if the owners of Bawsey and the Sailing Club would be present as they are needed to make the partnership work and we should push for more accountability and representation.

CM advised that we will be having a new Crime Commissioner and Chief Constable.

10. FINANCE:

- 10.1** Approval of payment of invoices and financial reporting including the bank reconciliation and statements for April 2021:
Proposed AB, seconded GM and approved.
- 10.2** Payments for May – proposed by GM, seconded JE and approved.
- 10.3** Insurance Review – 2 quotes had been received and after consideration, it was decided to continue with Zurich – agreed by all.

11. PLANNING:

11.1 Ambala, Brow of the Hill – wall at front boundary with columns and railings. It was noted that the trees and hedge had been removed but support to be given to the application – proposed GM, seconded AB and approved.

11.2 Update on the Ashwicken Lakes application – following our planning meeting it was agreed that the Parish Council object and JL to send out our initial opposition/comments. **ACTION JL**

12. CORRESPONDENCE/COMMUNICATIONS:

Items for the next edition of the Voice to be sent to the clerk asap.

ACTION ALL

- 13.** Reports and updates to be deferred until the June Meeting.
JL was thanked for his latest highways and footpath reports and these are on the website.
JE was thanked for his latest SAM reports and these are on the website.
Speedwatch update – Clerk to find out if this has to be council led. **ACTION CB**

14. ITEMS FOR THE NEXT AGENDA

- a. Receive updates on Ashwicken Lakes planning application.
- b. Receive updates on anti-social behaviour.
- c. Receive update on the village hall play area maintenance quotes.

12. DATE OF NEXT MEETING

The next meeting scheduled will take place on Monday 21st of June 2021 from 7.30pm at the Village Hall.

The meeting closed at 20.33pm

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